

November 19, 2018
Stratton PTO Executive Board working Session
Meeting was called to order at 7:05pm

Attendees: Bryn H., Heather M., Andrea K., Andrea H., Amy C., Kim VW., Sarah D., Cynthia F., Ashly N., Michael H., Christina F.

Co-President Report

Recess Closet is up and running, and the committee feels that there is enough stuff. The possibility of making signs and passing on the messaging to students was also discussed.

Food Drive was a great success and it is featured on ACMI.

2018 5th grade class has \$739 left over from 5th grade events. It has been decided that we will use the gifted money to add to the STEM collection of library books, covering all ages. Money will also cover book plates that is visible that these are gifts from the 2018 5th grade class.

2019 5th grade class lead will be Deb W. She is working out the details and more will follow. The PTO will continue to hold the money for the events but will be clearer that these are not PTO sponsored events. PTO does have a line item of \$600, which will cover some items for the 5th grade recognition ceremony. Some community projects will also be incorporated this year for the 5th graders to take part in.

The directory lead, Carolyn C., did a great job on the directory again this year. Next year we will need an apprentice to follow Carolyn, as it will be her last year. An online version of the database was discussed and how to keep it password protected. She is also compiling a list any new students, or anyone that missed the deadline to be added in the future.

Financial Report

The PTO got alerted that one of the forms needed for the Federal Tax was late and we have been assessed a late fee. We are appealing the issue and have put a 90-day hold on the issue. Currently, Heather is on top of this and we have done everything we can. In the future, plans will be made so this does not happen again.

Everything is on track with spending. Book fair sales also still pending and the timing of future timing of the book sales were discussed. Having some book event in the fall works well with the curriculum, but which event is up for discussion.

Faculty mini grants are set at \$200 for each full-time faculty members. Bryn H. has received a list from Michael on faculty status and will be communicating with everyone how much they have to spend.

Fundraising

This year's annual fund had 136 families (45%) donate this year, raising \$15,136, with a little more from company match. 2018 was not as profitable as 2017, but still very successful. Changing the way the annual fund goal is done was also discussed. Wilson Farm pies were completed today. Maxima has also offer to do a shop day for Stratton. It will be held on December 13. January will be Not Your Average Joe's month and will also work on take out.

Jen W. has also offered to set up a Custom Ink for general Stratton gear with the Stratton logo. A google form of some sort will also be sent put for people who are still looking for Pride shirts.

Enrichment

Grade coordinators have been working hard to set up lots of field trips. Author Peter Reynolds visit is scheduled for May 10. Circus Smirkus is schedule for April 1-5.

MCAS will be April 22-25 for grades 3-5. April 29-2 Math MCAS, and May 16/17 5th grade science MCAS. (for scheduling purpose for future enrichment/trips)

Communication

Kim VW. Has been doing lots of posting on FB, and feedback is great! More feedback is welcome.

Community Events

- Dganit S. has volunteer to organize another movie night again this year. January was discussed as good options. International Night and Math night were also discussed and could be added this year. Science Night is also happening, usually this is held in March.
- The faculty discussed Stay Sharpe and how many books are not being returned. Stay Sharp may change in the future, especially with getting books back. This will be further discussed in the near future.
- Monthly coffee is scheduled for December 7. Michael will coordinate with literacy coaches for the theme. SLC may be able to present January. Details will be determined soon.

Faculty report

Books fair was successful, teachers though the book section were very thoughtful.

Principal Report

- A few late building renovations are being addressed, one is the key pad issue.
- A new family mentor program has been started, which matched a new Stratton family with a current family.
- 2018/19 budget asks for the district has been asked, and include another inclusion special education (making it 1 to every 2 grades) an additional social worker, OT, BCB, as well as assistant principal.

Meeting was adjourned at 9:20pm